

ANNUAL REPORT 2022

**St. James United Church
Dartmouth, NS
May 24, 2023**

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Agenda

Opening Prayer

Election of Chairperson and Secretary

Adoption of Agenda

Approval of Vote for Participants

Act of Covenant

Minister's Comments

In Memoriam

Approval of Minutes from Annual Meeting Held June 21, 2022 (As Printed)

Approval of Committee Reports

Election of Stewards

2022 Financial Statements

2022 Trustees' Report

2023 Proposed Operating Budget

2024 Proposed Operating Budget

New Business

 Motion Re: Signing Officers

 Motion Re: Appointment of Professional Accountant

Motion to Adjourn

Benediction

Act of Covenant

Every community of faith is required to reaffirm its covenant with its Region on an annual basis.

Act of Covenant

Today, as we gather, we are reminded that we are all part of the larger body of The United Church of Canada. Just as those gathered for the Regional Annual General Meeting reaffirmed their covenant with us, we now reaffirm our covenant with them.

Introduction:

Christ's body is composed of many parts. Christ has many ministries. Some are easy, others are difficult. Some bring honour, others bring reproach. Some are suitable to our natural inclinations and temporal interests, others are contrary to both. Yet the power to do all these things is given to us in Christ, who strengthens us.

Let us share this Covenant together:

We the people of St James United Church, Dartmouth, renew our covenant of mutual responsibility with Region 15 of the United Church of Canada.

We will seek after God in all we say and think and do and live in communion with God and each other.

We will search for what God wants through Prayer, in Scripture and by fellowshiping with each other as we listen to God through many media.

We will celebrate God's Presence in worship, music, life passages, and Sacraments.

We will invite others to join us in our journey with God.

We will do all things for the glory of God and the good of God's World.

We give ourselves to God and rededicate ourselves to live in covenant as the people of God and the Living Body of Christ.

To God be all glory, praise, honour and thanksgiving, now and forever, Amen.

Minutes
ST. JAMES ANNUAL CONGREGATIONAL MEETING
June 21, 2022, 7 pm, via Zoom

Attendance: Ralph Settle (chair), Jennifer Adams, Sarah Cluett, Wayne Cochrane, Audrey Cox, Irene Flemming, Heather-Anne Gillis, Myrtle Gillis, Norine Heselton, Dale Hudson, Bonnie Hudson, Rick Joedicke, Rena Mae MacDonald, Shauna MacDonald, Cathy McLeod, Brian McLeod, Barb Millar, Shirley O'Sullivan, Anne Purcell, Carl Purcell, Melanie Rendell, Ray Rendell, Elaine Robertson, Sue Skerrett, Graham Skerrett, Mary Smith, Murray Wylie, Joyce Wylie, Rev. Fred Snyder.

Regrets: Joan Clark, Ian Travers, Lynne Travers, Wilf Laybolt, Anne Laybolt, Jackie Clark

A quorum was present.

Rev. Fred Snyder opened the meeting with a prayer at 7:00 pm, then called for nominations for Chair and Secretary.

Heather Anne Gillis nominated Ralph Settle as Chair of the Annual Meeting, Audrey Cox seconded. There were no further nominations, unanimous consent by those present.

Rena Mae MacDonald nominated Cathy McLeod as Secretary for the Annual Meeting, Irene Flemming seconded. There were no further nominations, unanimous consent by those present.

COVENANT

Every community of faith is required to reaffirm its covenant with its Region on an annual basis. We will do this at our annual meeting from now on.

At the 4th annual meeting of Regional Council 15 on May 27-28, our own Region 15 delegate, Shauna MacDonald, became President Elect. This honour is a 3-year commitment, as President Elect, President, then Past President. Shauna lead us today in our Act of Covenant with Region 15.

AGENDA

MOTION that the agenda as circulated be the agenda for the meeting, with the modification that the Covenant be placed after the election of chair and secretary.

Moved by Wayne Cochrane, seconded by Shauna MacDonald.
Motion carried.

MOTION to allow all present to vote on all temporal matters for this meeting.
Moved by Norine Heselton, seconded by Mary Smith.
Motion carried.

MINISTER'S COMMENTS

Rev. Snyder spoke, thanking everyone who serves on a committee. All the volunteers come together to fulfill their duties, running the church. He expressed gratitude to all. He thanked Joyce and Murray Wylie for their work every week streaming the service on Facebook and thanked church secretary Cathy McLeod for working so hard behind the scenes, and for being so easy to work with. A church is all about the people.

IN MEMORIAM

Brian McLeod read out the In-Memoriam list. A moment of silence was observed.

MINUTES OF LAST ANNUAL GENERAL MEETING

MOTION to approve the minutes of the last annual meeting, June 23, 2021.
Moved by Wayne Cochrane, seconded Brian McLeod.
Motion carried

COMMITTEE REPORTS

Paused to allow members of the congregation to read through the reports, p.10-47. It was noted that references to events of 2022 should not be considered as part of the 2021 report.

MOTION to receive reports contained in the annual report.
Moved by Shauna MacDonald, seconded by Norine Heselton
Motion carried.

ELECTION OF STEWARDS

No new members

FINANCIAL REPORT – Presented by Rick Joedicke. The report shows consecutive deficits for St. James, a very serious situation.

Stephen Shupe, CPA, of Shupe and Company, has been hired as financial reviewer.
St. James United Church · Dartmouth, Nova Scotia · Annual Report 2022

MOTION: Moved by Rick Joedicke, seconded by Murray Wylie, that the financial statements as presented by Shupe and Company be approved.

Motion carried.

TRUSTEES: Wayne Cochrane reported. The year 2021 was a very good year for our investment returns, but otherwise has left us in a dire financial situation. We have had a \$77,000 deficit over the past two years. Their report stresses the very serious situation we must face.

MOTION: Moved by Heather Anne Gillis, seconded by Melanie Rendell, that the trustees report be accepted.

Motion carried.

BUDGET 2022 – Presented by Murray Wylie

The stewards developed a budget for this year based on last years actual budget numbers, while attempting to be realistic about projections. We again expect a deficit, possibly worse than last year. There are optimistic possibilities related to development of the church hall, now being studied. Our largest expense is salaries. Heating, water, power and insurance are also substantial. We hope to have fundraisers in the fall, and that our hall rental income will increase to more normal levels.

MOTION: Moved by Murray Wylie, seconded by Rick Joedicke, to accept the deficit 2022 budget as presented.

Motion carried.

NEW BUSINESS

MOTION that Murray Wylie be added as a signing officer in 2022. Moved by Dale Hudson, seconded by Wayne Cochrane

Motion carried.

MOTION that signing officers in 2022 be Jackie Clark, Ian Travers, Wayne Cochrane and Murray Wylie. Moved by Norine Heselton, seconded by Heather Anne Gillis.

Motion carried.

MOTION that Stephen Shupe, CPA, of Shupe and Company, be appointed as financial reviewer for the church for 2022. Moved by Rick Joedicke, seconded by Wayne Cochrane.

Motion carried.

For information Dale Hudson gave an update on some important committees:

Future of St James – This committee was formed to do a rapid analysis of St James spiritual and financial needs.

- Met with region
- Our poor financial position will require adjustments. The committee will most likely recommend part-time ministry as a solution.
- Some development information regarding our hall is presented below.

Hall Options – This committee is looking into development proposals regarding our church hall.

- Met with Sidewalk Real estate regarding church hall redevelopment within their current project. They indicated they would continue with a community hall in the new development that we could easily access. Utilities like heating could be moved to the church building. We have determined that we can use the accessibility grant for internal accessibility if we no longer have the hall.
- We have received information from a new group within the United Church, Kindred Works, whose mission is to identify unwanted United Church properties and to then build affordable and low-income housing. This is a possibility for our hall. We would maintain ownership, but they would develop it. We could also receive rental income from the community hall part of the building. They will conduct a feasibility study of our hall.

MOTION TO ADJOURN: Moved by Norine Heselton to adjourn at 8:34 pm, as business of the meeting was finished.

Benediction by Rev. Snyder.

Respectfully submitted,

Ralph Settle, Chair

Cathy McLeod, Secretary

Terms of Elders

<i>2023</i>	<i>2025</i>	<i>2027</i>
Joan Clark	Bonnie Hudson	Brian McLeod
Cathy McLeod	Shirley O'Sullivan	Shauna MacDonald
Jeff Moors	Ralph Settle	
Faye Hawes	Rick Horne	
Debra Keays-White	Jennifer Adams	
	Joyce Wylie	

Terms of Stewards

Nominees for Stewards:

Term ending December 31, 2025

Jackie Clark Ian Travers

Term ending December 31, 2024

Wilf Laybolt

Term ending December 31, 2023

Rick Joedicke Rena Mae MacDonald

Murray Wylie Dale Hudson

Church Statistics

	2022	2021	2020	2019	2018	2017	2016	2015
Baptisms	1	0	0	2	2	0	2	6
Confirmations	0	0	0	0	0	0	1	3
Deaths	6	7	3	5	4	8	6	6
Weddings	1	0	1	0	3	2	0	3
Under pastoral care	680	793	800	1113	1121	1126	1130	1130
Families	180	293	300	401	409	411	414	415
Transferred in	0	0	0	0	0	0	1	0
Transferred away	0	0	1	3	5	0	0	1
Deaths of members	6	7	3	5	4	7	2	4
Resident members	220	259	266	299	305	309	316	317
Non-resident	10	30	30	91	91	91	90	90

Marriages; Baptisms; Deaths

Baptisms in 2022

Maximus David Francis Yould
 Son of Sarah Francis and Brandon Yould
 Dec 18, 2022

Marriages in 2022

Shauna MacDonald and Walter Wakulicz
 12 July 2022 (registered at Port Wallace United)
 Allison Hudson and Matthew Settle
 24 Sept 2022

Deaths in 2022

Kathleen Ritchie, Jan 18
 Ricky Inkpen April 28
 Walter Wakulicz Aug 9
 Harry Gilfoy Aug 27
 Florence Dares Oct 18
 Ruth Young Nov 3

Report from the Session

The Session of St. James United Church provides leadership and supports the spiritual life of the congregation. The membership of the session consists of a group of elders elected by the congregation. Once elected, an elder has a district of church members, whom they are responsible for visiting or contacting to provide a personal connection with the church.

The Session of St. James comprises various committees: Communion, Social Action, Pastoral Care, and Worship. Ralph Settle is chair of session; Brian McLeod is clerk of session. There are 13 serving elders.

Our Region 15 representatives are Joyce Wylie, Shauna MacDonald, and Rev. Fred Snyder until his retirement in September.

There was a shut down in the winter due to COVID-19. Our services were streamed live on Facebook, thanks to Joyce and Murray Wylie. We again brought back after-service coffee break in the fall. The joint summer services were held in person, Grace United open in July and in St. James in August. On September 30, Rev. Fred Snyder retired from St. James; we held a farewell coffee and cake reception after his last service. Through the fall our services were conducted by Rev. Dr. Ross Bartlett, Rev. Dr. Susan MacAlpine-Gillis, Rev Judith Perry and Rev. Wendy Kean

We were able to hold some of our usual yearly events, due to our volunteer coordinators. We had a yard sale in October. In December we held a very successful sale/social event titled Christmas Magic. The food bank continued all year on a biweekly basis. We also support Feed Others of Dartmouth, which also continued all year in its modified form.

Respectfully submitted,

Ralph Settle,
Chair of Session

Brian McLeod,
Clerk of Session

Pastoral Care/Prayer Shawl Report

COVID restrictions caused fewer person to person visits. However, we were able to keep in touch by phone, sending cards to our people in their homes and there were some visits in hospital. We made special contact to families upon the deaths of Florence Dares and Harry Gilfoy and Ruth Young.

Our regular visits and contacts were faithfully made each month by Margaret Chittick, Mary Smith, Barb Millar, Reid Harrison, Donna and George Kuhn and myself.

Prayer Shawl is an effective and important outreach ministry. Our knitters are very sincere and enjoy their knitting and prayers in God's service. Rev. Fred Snyder was always very willing to bless the shawls at any time. Our supply ministers very capably filled that need more recently.

Prayer shawls presented – 22
 Outside the congregation – 20
 Inside – 2

Our knitters: Myrtle Gillis, Carol Hiltz, Rena Mae MacDonald, Shirley O'Sullivan, Isobel Patterson, Melanie Rendell, Colette Sanford, Lynne Travers.

Sincere thanks to all.
 Respectfully submitted, Shirley O'Sullivan

Report from the Official Board

The Official Board is the governing body of the Church of Saint James and acts on behalf of the congregation between congregational meetings. It is composed of all members of the Session and the Board of Stewards, as well as one representative from each of the following: Trustees, Stewardship, M&P, Worship, UCW.

During 2022 the St. James Official Board held virtual meetings via Zoom on Mar 15, Jun 14, Sep 20, and Nov 30, as well as special meetings on Jun 29 and Aug 17. Verbal reports were received from committees at each meeting of the board, and details of the activities of each committee can be found in their written reports included in this annual report. Official board minutes give details of procedures summarized here.

At the March 15 meeting we established a committee to consider options for the Saint James Church Hall in the development proposed by Sidewalk Real Estate Development Inc. for the properties surrounding our church. Joyce Wylie and Shauna MacDonald were elected as our representatives to Region 15.

At the meeting of June 14th a letter from Rev. Fred Snyder, dated May 30, was read for information, notifying us of his resignation, effective September 30, 2022. With the resignation of our minister, we will need to appoint a profiling committee to develop a

description of our pastoral needs. Stephen Shupe, CPA, from Shupe and Company has been engaged as our auditor. We approved the budget developed for 2022, and the members passed a motion directing the trustees to release funds to cover the deficit.

The special meeting of June 29 was called at the request of Region 15 in order to hear their recommendations regarding the search for a minister for St James. David Hewitt from pastoral relations was welcomed to the meeting. Region 15 feels that St. James would benefit from the leadership and special training of a qualified interim minister, who could assist with the crafting of a clarified vision and plan for the future. A transition team of 4 to 6 people appointed from St James, as well as 2 reps from Region, will guide the work over the course of the interim ministry. At a special congregational meeting held on Aug 17 a team of six people was elected to serve on the transition team.

At the meeting of September 20, we approved the position summary developed by the transition team. Sunday services will be covered by supply ministers until we have completed the search process.

At the meeting of November 30, the St. James Official Board approved that St James Pastoral Charge offer the Interim Ministry to Rev. Catherine MacDonald from Jan 2, 2023 to June 30, 2025, with the possibility of extension. At a special congregational meeting held on December 6 the congregation approved offering the position to Rev. Catherine MacDonald. We are looking forward to working with Catherine.

The COVID-19 Reopening Committee has continued to provide guidelines for renters and congregation in-person services. With their guidance we were able to have coffee fellowship after Sunday services in the fall, host a fundraising flea market, and Christmas Magic, a sale/social event in December.

The UCW has made the difficult decision to close the St. James UCW. We thank them for all they have done through the years.

We wish Rev. Fred the best in his retirement and thank him for his ministry.

Thank you to all who have volunteered and supported the work of the official board.

Respectfully submitted,
Ralph Settle, Chair
Cathy McLeod, Secretary

Report from the Affirming Congregation Committee

Although the overall situation with respect to COVID-19 improved over the course of the year, it was another year of limited activity in terms of implementing the Affirming Committee's Plan of Action. Plans to reach out to LGBTQ+2S groups and to invite guest speakers were not implemented due to public health concerns. In order to maintain Congregational and community awareness of our affirming status, visible displays were maintained inside and outside the Church (i.e. lighting the affirming rainbow candle, flying the rainbow flag). Reduced in-person Sunday attendance overall during the year, however, made it difficult to measure effectiveness in this regard.

PIE Day was again celebrated in mid-March, but on a reduced scale. Pies were provided to our Food Bank clientele (approximately 30 individuals/families). An information brochure about the services available through St. James was provided to the clientele, along with information specific to the affirming aspect of the Church. In addition, pies were made available to members of the Congregation for a donation of \$5.00. Overall, the net cost of the PIE event was in the order of \$50.00. The March 13 Service at St. James included readings and a video related to PIE Day.

The priority for 2023 will be updating the Plan of Action.

Members of this committee included:

Joyce Wylie
 Jennifer Adams
 Fred Snyder
 Ian Travers (Chair)

The work of the Committee was also assisted by several members (Reid Harrison, Anne Laybolt, Wilf Laybolt, Elaine Robinson and Brian McLeod) who generously provided advice and suggestions on specific Committee activities.

Respectfully submitted,
 Ian Travers

MARRIAGE POLICY

Here at St. James United Church, Dartmouth, we recognize marriage as a sacred and special union in which two people commit themselves to each other in vows of love and faithfulness in the presence of God.

We believe it is an opportunity to celebrate something wonderful and beautiful that has happened in their lives together.

We are an open, caring, welcoming, and inclusive congregation, celebrating this sacred and special moment, affirming the equal access to marriage of all who come through our doors. Regardless of background, social situation, sexual orientation or gender identity, all are welcome to be married in St. James United Church.

We affirm that it is an ongoing commitment, whereby lives are enriched and strengthened, where true love in all of its fullness, can find a place for expression in security and without fear. All wedding ceremonies in St. James are approved and conducted by the current resident ministerial personnel.

~ St. James United Session 2019 ~

AFFIRMING VISION STATEMENT

As approved by Official Board on April 7, 2019

The Congregation of St. James United Church is Christ centered, people friendly and life affirming. As such, we are intentionally creating safe spaces where all people are welcomed and accepted regardless of age, gender, race, ethnicity, sexual orientation, gender identity, family configuration, ability or economic circumstance. Open invitation and opportunities exist for everyone to take part in all aspects of St. James Church life including worship, membership, fellowship, outreach, advocacy, leadership, marriage and the marking of life passages, according to their gifts and talents. We are committed to being an integral part of a community together. We celebrate the richness that diversity brings to St. James recognizing that life is a journey of compassion and understanding.

AFFIRMING PLAN OF ACTION

Prepared: April 28, 2019

The following Affirming Plan of Action is a living document and will be revised annually.

Immediate term items:

- Establish permanent Affirming Congregation Committee accountable to the Official Board. The Committee will be mandated to maintain, review, measure progress and report on the implementation of the Plan of Action.
- Include a gender-neutral sign on Hall washroom door.
- Display the Rainbow Flag at the exterior sign and affix rainbow decals on main Hall and Lower Hall entrance doors.
- Replace the existing United Church logos on the exterior sign and at entrance to main Hall with weatherproof Affirm United UCC/rainbow signs.
- Display the Affirm United banner in narthex.
- Allocate a bulletin board in the gym, tunnel area or lower Hall for affirming messaging and activities.
- Strive to incorporate inclusive language used in all aspects of worship.
- Continue "Affirming Minutes" in weekly bulletin and messages from pulpit.

- Consider hiring practices that could invite applicants from diverse communities to apply for unfilled secretary position.

Medium term items:

- Establish and maintain a LGBTQ2S+ information/resource table in the Library.
- Paint exterior steps between Hall and Church in rainbow colours.
- Participate in/attend the annual HRM Pride Parade.
- Distribute gender neutral hygiene kits at Food Bank.
- Search out and invite choral members from diverse communities to grow the choir to be more inclusive.

Long term items:

- Develop and promote an “Affirming Fund” to improve accessibility to the Sanctuary and Hall. Possible items include: purchase of Braille Bible and hymnals; installation of exterior wheelchair ramp at Hall entrance; modification of an existing washroom to meet wheelchair accessibility requirements and modification to improve access to the Pulpit and Choir Loft.
- Encourage St. James members to volunteer with other diverse groups, or their projects, within the Downtown Dartmouth community to act as a liaison to learn ways that we can support their efforts.
- Have leadership of all committees confirm that they will add 'diversity' agenda items into their regular meetings and discussions.
- Promotion/education within and outside the church is key. There are LGBTQ2S+ groups to which we could reach out. Also, local businesses may have inclusive policies. Use the pulpit, the website and the weekly bulletin to promote the vision and the work.
- Installation of an electronic sign on the front lawn would be helpful to convey a variety of messages and symbols.
- Make PIE Day an annual event.

Report from the Stewardship Committee

The Stewardship committee is without a chair again this year, members step up and plan events as we can hold them. This year we held a successful Flea Market in April, and “Christmas Magic” in December. Thank you to the team of volunteers.

Report from the UCW/2022 and Final

The United Church Women’s Organization across Canada and in Bermuda marked its 60th Anniversary in 2022. Changing times, COVID chaos, and an aging membership with health-related issues affected the way we worshipped and worked together. This was especially evident when our president, Norine Heselton, made known that the Executive of the St. James UCW met on June 13, 2022, and unanimously made the

difficult decision to close the St. James UCW effective the end of December 2022. The number of active members had declined significantly, and we were unable to recruit new members. Existing members lacked the physical capacity to perform the duties traditionally associated with UCW. The Executive met on September 21, 2022 to work out details of our closure. One of the items we discussed was the proposed service of celebration. With regret we decided not to hold this service, due to the continuing risk of COVID, which was likely to increase as Fall approached. Norine sent notice to Halifax District UCW re our unit closing, as well as correspondence advising that she would continue as Treasurer and Corresponding Secretary for Halifax District UCW until the 2023 AGM, at which time, she will step down.

Barbara Millar handled the Social Isolation Tea, which was very well-received. She mailed out 42 tea bags, pretty napkins and an invitation to enjoy a pleasant moment with a friend “virtually”, a moment away from COVID stress.

Rena Mae MacDonald and Barbara Millar attended the UCW’s 60th Anniversary Celebration in July at the Membertou Trade and Convention Centre, Sydney. The theme for this event was “Continuing in Hope”. Worship services, tours of the beautiful island, and entertainment such as Men of The Deeps were on the program.

The Fall Rally for Halifax District UCW was held on Saturday, October 15th at Woodlawn United Church, Dartmouth. Lunch was provided by the ladies of Woodlawn. The guest speaker was Natalie Moyes who spoke about “Intentional Creativity.” Natalie was the former producer/director of Breakfast Television on CTV. Six members represented St. James.

Our prayer shawl ministry which began in 2010 continued to be well-supported. This is a valuable outreach program which benefits the knitter as well as the recipient. Shirley O’Sullivan has been in charge of this since its beginning and has kept impeccable records. Shirley assigned names of shut-ins who were remembered with Christmas cards, phone calls, and in some cases, a little surprise at their door.

Cathy McLeod graciously took on the Poinsettia Project, a lovely tradition instituted by St James UCW in 2012. Two large plants graced the sanctuary during the Christmas season in memory of or dedicated to those we love. The absence of those we hold most dear is especially poignant at this time of year.

“Thank you to all UCW members, past and present, for decades of faithful service and to the congregation for their unwavering support. The way in which we did our UCW work will change, but the fellowship will continue. We will always be UCW women, living our purpose every day in Christian witness, study, fellowship and service. May the blessing of God be on all of us. Blessings, Norine.”

Thank you to our president, Norine Heselton, for her leadership in challenging times.

The Executive Committee for the year 2022 was:

President	Norine Heselton
Vice-President	June Young
Past President	Rena Mae MacDonald
Treasurer	Barbara Millar
Recording Secretary	Elaine Robertson
Corresponding Secretary	Elaine Robertson
Annetta Rose Leader	Margaret Chittick
Miriam Leader	Audrey Forsythe

Respectfully submitted,
Elaine Robertson,
Recording Secretary

Report on the UCW's Finances

Income

Isolation Tea	1,520.00
Donations	40.00

Credit Union Balance Total: \$2,634.94

Distribution of funds

St. James	1,000.00
Halifax UCW Dues	250.00
Mission and Service	1,000.00
Names on Plaque	42.00
Prayer Shawl Yarn	247.49
	<hr/>
	Total: \$0

Unfortunately, St. James UCW has closed December 2022 because of lack of new younger membership. We have enjoyed working with you and thank the congregation who have supported us through the years.

Respectfully submitted,
Barbara Millar,
UCW Treasurer

Report on Facebook

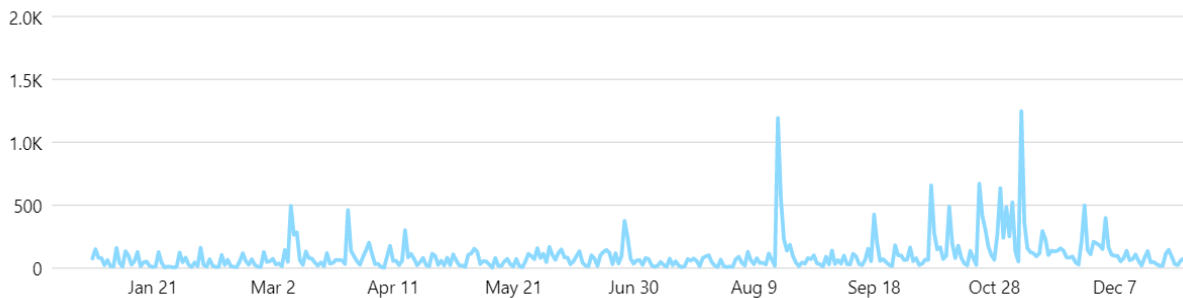
This year we hosted 52 Facebook Live events.
With 343 regular followers, typically 10-15 viewers live and approx. 250 afterwards.
Reached 605 Christmas Magic @ St. James. Reached 296 Carol Service.



The following Facebook statistics are provided:
1 January – 31 December 2022

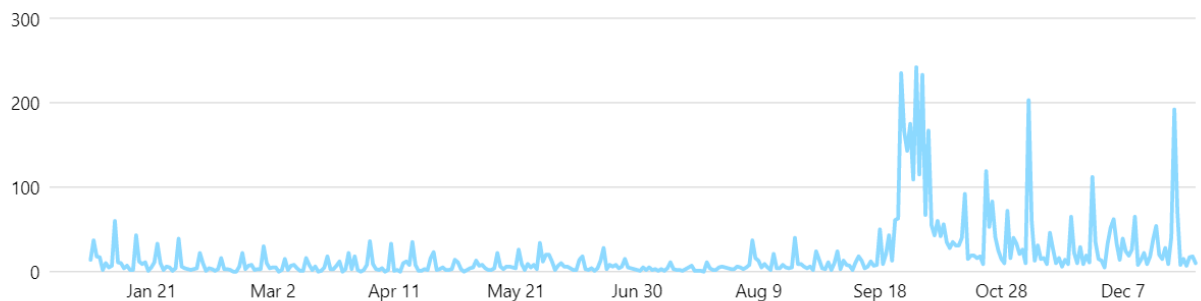
Facebook Page reach ⓘ

10,484 ↑ 49.7%



Facebook Page visits ⓘ

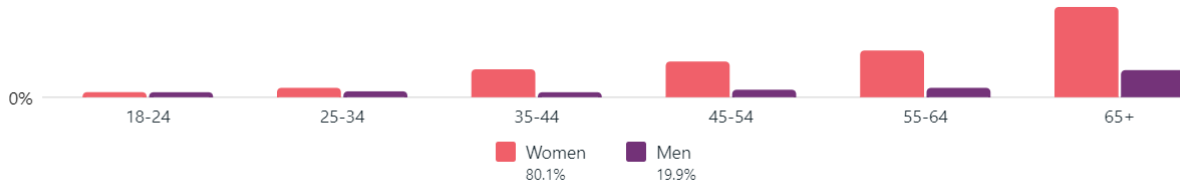
6,959 ↑ 7.9%



Facebook Page followers ⓘ

343

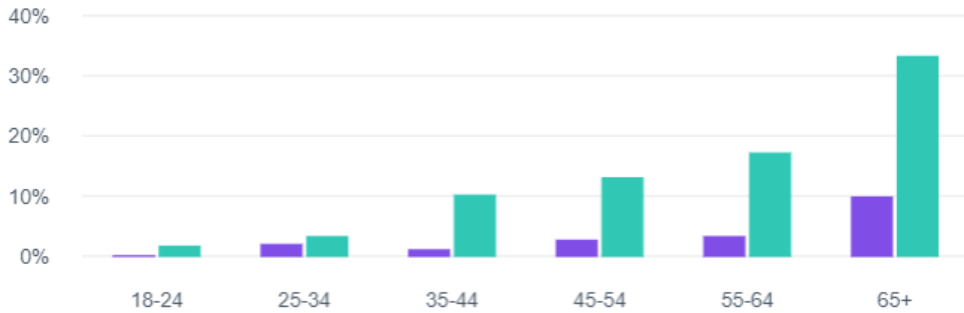
Age & gender ⓘ



Audience

Age and Gender

■ Men 19.90%
■ Women 80.10%



Location

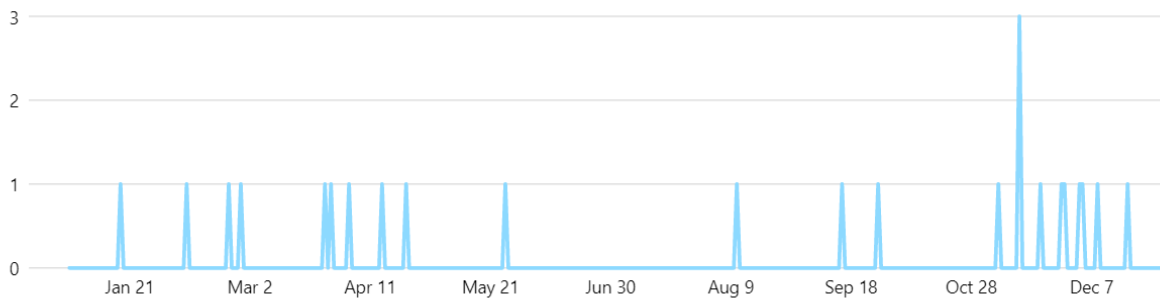
Cities

Countries

Dartmouth, NS, Canada	139
Halifax, NS, Canada	36
Eastern Passage, NS, Canada	13
Bedford, NS, Canada	11
Lower Sackville, NS, Canada	9

Facebook Page new likes ⓘ

24 ↓ 22.6%



Submitted by Murray Wylie

Report from the Food Bank

During 2022 we continued to operate St. James Food Bank in the same way as the previous year by being open every second week each month. Clients were encouraged to wear masks and to remain outside the church building in order to receive their food items. This routine worked well and the clients became familiar with the safety precautions we followed due to the uncertainty of COVID-19 cases. Our usual schedule of food delivery from Feed Nova Scotia continued on Monday mornings when the volunteers unloaded food items from the truck and sorted them. These volunteers then filled single and family bags with canned goods and pasta, ready for the clients to pick up on Tuesday mornings, during the time the food bank remained open from 8:30 until 11:00. On Monday afternoons other volunteers filled extra bags with non-perishable items, vegetables and fruit. On Tuesday mornings the frozen products, including meat, were added to these already prepared bags and given to the clients. Some of our same volunteers worked on both days to prepare the food bags and to serve the clients.

During the year, St. James Food Bank served an average of 34 clients at each visit, which included single men and women, as well as families from the Dartmouth area. The number of clients seemed to fluctuate monthly with the arrival of new immigrants and other persons who dropped into the food bank from off the street, knowing that we were open. Due to the ongoing pandemic, it continued to be difficult registering new clients. The months when most clients arrived at the food bank were in November and especially in December, looking for Christmas support.

Christmas at St. James Food Bank was very busy. Feed Nova Scotia distributed food hampers to 51 households, which consisted of 30 families and 21 singles who had registered for food support. Everyone received hampers which included turkeys for families, and chickens for singles, boxes of stuffing, vegetables, fruit, pies and other

food items. Our food bank added gift bags with hygiene products, large canned hams, bags of candy, socks, mittens, and other items. These hampers were given to the clients who waited outside to receive them. Families with children were also provided with gifts from a community agency or \$75.00 Walmart gift cards for each child, issued by Feed Nova Scotia. Our food bank was given 25 gift cards for the 14 families who had requested them. Overall, the clients were provided with ample food to enable them to prepare a complete Christmas dinner, as well as gifts for their children.

The members of the congregation were very generous in their monetary donations to support our single clients with extra food items. Many thanks to Jackie Clark and her helpers who did a terrific job purchasing this food and organizing large plastic bags filled with “extra nice items” for each client. There were also such additional Christmas bags available for single clients who were unable to register in advance but came for support on the morning of December 19, the designated date for food to be picked up by all clients.

On March 20, 2022, St. James Food Bank celebrated PIE Day. These initials PIE stand for “Public, Intentional and Explicit”, and this day is important as we stand in solidarity with the inclusion of the LGBTQ2SIA+ people in faith communities and beyond, across Canada. The staff gave out pies to all the clients, along with information about the significance of this day. Our food bank hopes to celebrate PIE DAY again in 2023.

St. James Food Bank continued to issue hygiene gift bags four times during the year, with 200 in all distributed to the clients. They were delighted to receive these gift bags, especially at Christmas and on other special occasions. Thanks to Anne Purcell and Elaine Robinson who spent a great deal of time and effort organizing and preparing these well-filled, hygiene bags. We are most grateful to members of the congregation and friends from the community for their donations of products or money for the “Hygiene Project”, which is an important part of our food bank program.

In September of 2022, St. James Food Bank applied for and received a grant of \$1780.00 from the Capacity Fund of Feed Nova Scotia. This money was requested to increase the storage capacity for our hygiene products, as well as needed space for other non-perishable food bank items. Huge thanks to Anne and Elaine for the organization of our storage room. Two large steel shelving units were purchased to compensate for the lack of sufficient space in the older storage cupboards, along with twenty storage crates to accommodate our many food bank items. We are most grateful to members of the congregation who assembled these new shelving units. This extra storage capacity is much appreciated and will be very helpful for keeping hygiene products, and other non-perishable food bank items together neatly in crates on the shelves. When completed, having this room with adequate storage capacity will be a great asset for St. James Food Bank.

Grateful appreciation is extended to the organizations, groups and individuals who supported St. James Food Bank during the year with money and/or item donations. Thanks again to Cathy McLeod for her always willing assistance and her continued interest in our food bank activities. Special thanks also to Pat Rowell who can always be depended upon to prepare numerous portions of sugar and tea bags at home. These items were arranged in plastic baggies, brought to the food bank and included in the food bags given out to all the clients.

St. James United Church has excellent volunteers who have worked diligently to enable our food bank to achieve the continued success it has. This group of volunteers have given freely of their time and are most friendly and understanding for the needs of the many clients we serve. I sincerely thank all these volunteers for their cooperation and support throughout the year. St. James Food Bank has been efficiently run with much thanks to Brian McLeod and our hardworking volunteers. Importantly, our dedicated volunteers were able to ensure that St. James food Bank remained open so that all clients had the opportunity to obtain the food support they required.

These were the volunteers who worked on Mondays and/or Tuesdays at the Food Bank: Dianne Cleveland, Irene Flemming, Rick Horne, Kathy Ibel, Kim Kinrade, George Kuhn, Wilfred Laybolt, Josi MacEachern, Brian McLeod, Barbara Millar, Anne and Carl Purcell, Ray Rendell, Elaine Robinson, Pat Rowell, Ian and Lynne Travers.

Respectfully submitted,
Irene Flemming,
St. James Food Bank Coordinator

Report from FOOD (Feeding Others of Dartmouth)

The FOOD program has been in effect for more than 30 years with assistance from the Coalition, downtown and surrounding churches. The program serves individuals who are less fortunate than most. For many of them, this may be their only meal of the day.

Margaret's House is located at 43 Wentworth Street, directly across from Christ Church. This is a volunteer-based organization, with a small part-time staff (a coordinator, two supervisors, and a maintenance person). They are overseen by a board of directors, half from the downtown Dartmouth business community and the other half from various churches in the area.

First, we want to thank the generous congregation of St. James for their support of Feeding Others of Dartmouth-Margaret's House during the last year. Each family of the

Membership

The 1st Dartmouth Group consists of four sections: A Beaver Colony; a Cub Pack; a Scout Troop; and Venturers. As a result of most COVID-19 restrictions being lifted all sections were permitted to conduct meetings indoors. Our sections had been meeting outdoors and on line in compliance with provincial and Scout Canada guideline. It has to be said however, a positive outcome to the restrictions imposed by COVID-19 was a shift of the focus of meetings and activities from indoors to the great outdoors.

- **Beaver Colony**

Beavers meet on Thursday night at the church hall, from 6:30 to 7:30. There are 16 youth and 5 volunteers for this section. The point of contact for Beavers is Joyce Wylie.

- **Cub Pack**

Cubs meet on Tuesdays at the church hall, from 6:30 to 8 p.m. There are 20 youth and 5 volunteers for this section. The point of contact is Greg VanSlyke.

- **Scout Troop**

Scouts meet on Tuesday night in the lower church hall, from 7 to 9 p.m. There are 5 youth and 2 volunteers for this section. The point of contact for Scouts is Geoffrey Maksym.

- **Venturer Company**

Venturers meet on Tuesday night in the lower church hall, from 7 to 9 p.m. There are 3 youth in this section, with 2 volunteers. The point of contact for Venturers is Geoffrey Maksym.

Activities

The Beaver Colony is very active. The volunteer group conducted indoor and outdoor meetings as COVID-19 restrictions allowed. Normally, community events include recycling talks, an annual church parade in honour of Baden Powell, Remembrance Day, supporting Christmas Daddies, and serving at our annual pancake breakfast. They also participate in the group's annual popcorn campaign.

The Cub Pack continues to be very strong and active with youth and volunteer membership increasing. All the community events were cancelled due to COVID restrictions. The Cubs are keenly interested in the outdoors, with activities such as weekend camping and hiking at Miller Lake. This section also participates in the group fund raising activities along with attending Remembrance Day ceremonies and Baden Powell church parade.

The Scout Troop has been very active and is very "outdoors" in its orientation. The troop regularly holds outdoors events, such as weekend camping during all four seasons. This type of robust camping continues to be of keen interest to the Scouts. Within the community, they participate in Christmas Daddies, the pancake breakfast, the Remembrance Day ceremony, and the annual Baden Powell church parade.

The Venturer Company is independent and self-directed in their activities. Changes in leadership have created an opportunity for more independence from the Scout Troop and to develop young leaders within this section. Their activities are also centered on an outdoor camping experience.

Fundraising

- **Pancake Breakfast**

The Christmas Daddies breakfast proved to be a huge success this year. The loosened COVID-19 restriction allowed us to have the most successful event in memory. It ran like a well-oiled machine with Joyce Wylie firmly at the helm.

- **Popcorn Sales**

The Popcorn Campaign was held in October-November 2022 by all sections. This year the group uses a local business, Miller Kettle Corn, to provide popcorn and other products in support of our campaign. It went well, and we hope to continue our relationship with this company. This continues to be our main fundraiser.

Sponsor Support

The Scouts and Venturers actively support St. James United Church with work parties and assistance in some of the public church activities. They help the church by setting up and putting away tables and chairs for events like flea markets, church teas, and book sales. The Baden Powell church Parade during Baden-Powell week was conducted on line with scouter David Hodd providing a very interesting presentation of his United Kingdom scouting experience. He also gave a history of scouting and its beginning on Brownsea Island. In normal circumstances this important event is attended by all sections and pays homage to Sir Baden Powel. It also allows the congregation to interact with all sections of youth and their scouters.

Miller Lake Cabin

The restrictions to the use of the cabin at Miller Lake have been lifted permitting sections to incorporate it into their programs. The cabin is an important aspect of the programming offered by scouting at 1st Dartmouth.

Conclusion

Scouting in Nova Scotia has almost returned to normal operations. Some groups had to shut down during COVID and have had trouble getting restarted. Due to the dedicated and hard-working group of scouters we have here at 1st Dartmouth, our membership and programming continued to flourish.

The 1st Dartmouth Group encompasses great people who continue to donate their time and energies as scouters to our youth.

In conclusion, thanks go out to St. James United Church, the Group Committee members, all leaders, and the parents who support this collective effort. The strong leadership and unwavering support of our membership has ensured 1st Dartmouth has survived where other groups have failed.

Respectfully submitted,
Wilfred Laybolt
1st Dartmouth Group Commissioner

**1ST DARTMOUTH GROUP COMMITTEE
STATEMENT OF RECEIPTS AND DISBURSEMENTS
FOR PERIOD ENDED DECEMBER 31, 2022**

	2022 ACTUAL (4 Months)	2023 BUDGET (12 months)	2022 ACTUAL (12 Months)
CASH ON HAND AT BEGINNING OF YEAR	\$5,757.87	\$5,742.87	\$6,858.02
RECEIPTS			
REGISTRATIONS	\$779.54	\$600.00	\$615.00
POPCORN- COFFEE FUNDRAISING	\$2,750.25	\$3,600.00	\$3,460.00
CHURCH SPONSORSHIP			
COMMUNITY SUPPORT		\$500.00	
SCOUTREES		\$100.00	
PANCAKE BREAKFAST	\$1,095.00	\$900.00	
APPLE DAY		\$100.00	
OTHER			\$200.00
	<u>\$4,624.79</u>	<u>\$5,800.00</u>	<u>\$4,275.00</u>
DISBURSEMENTS			
REGISTRATIONS			
POPCORN	\$1,977.00	\$2,300.00	\$2,348.61
SUPPLIES - BEAVERS	\$92.12	\$450.00	\$467.01
SUPPLIES -CUBS	\$233.49	\$300.00	\$272.58
SUPPLIES - SCOUTS	\$17.25		
ACTIVITIES - BEAVERS	\$64.15	\$125.00	\$107.78
ACTIVITIES - CUBS			
CAMPS - CUBS			
CAMPS - SCOUTS	\$116.63	\$700.00	\$1,291.92
CAMPS - VENTURERS		\$100.00	\$55.00
MILLER LAKE CABIN	\$131.39	\$500.00	\$465.00
BANQUET			
SCOUTREES			

PANCAKE BREAKFAST	\$198.10	\$240.00	
CHRISTMAS DADDIES	\$746.90	\$310.00	\$350.00
APPLE DAY			
OTHER	\$70.00	\$100.00	\$17.25
	<u>\$3,647.03</u>	<u>\$5,125.00</u>	<u>\$5,375.15</u>
CASH ON HAND AT END OF PERIOD	<u>\$6,735.63</u>	<u>\$6,417.87</u>	<u>\$5,757.87</u>

NOTE: Fiscal period changed from August 31 to December 31 as per Scouts Canada mandate.

Report on the Senior Choir

Choral singing (and singing in general) was limited in 2022. Influenced by health regulations suggested by the province and our own reopening committee, we cautiously began singing again. Members of the choir sang anthems occasionally; It would not be until Advent that a very reduced choir sang anthems that they had done in previous years, and for all four Advent services. While the Carillon Choir did most of the music in our Carol Service, members of the choir sang two anthems, and Jennifer Cleveland's barbershop quartet sang three selections. A small group of our choristers sang an anthem during our live Christmas Eve service. Special music was offered occasionally by guests; students from the Suzuki school played violin with Dean accompanying at the piano.

Singers from our choir who performed in 2022 were Kathy Ibel, Sondra MacLeod, Anne Purcell, Jackie Clark, Lynn Travers, Shirley O'Sullivan, Irene Flemming and Joan Clark.

Respectfully submitted,
Dean Bradshaw,
Music Director

Report on the Carillon Choir

The Carillon Choir, a 3 to 4 octave handbell choir, began practices at the end of February when COVID restrictions had eased somewhat and the ringers felt able to get together as group with masking and social distancing.

We played at the Palm Sunday service at St. James on April 10 and again on Sunday, June 12. In September a new ringer, Lynn Boothroyd, joined us and we played at the St.

James service on Sunday, October 16. Immediately thereafter we began practicing for Christmas and the Carol Service on Sunday, December 11.

This year the carol service had a rather different format with Carillon playing short arrangements of many familiar carols, with additional music by the senior choir, organist Dean Bradshaw, and special guests, Cool Yule. The service was held in the afternoon and we hope that the new format and time of the service were appreciated by those in attendance. As in past years Carillon played for the residents at Parkland at the Lakes on Monday, Dec 5 and Parkstone Enhanced Care on Saturday, December 10.

During 2022 the following rang with the choir:

Cathy McLeod
Shannon Harrison
Jackie Clark
Joan Clark
Shauna MacDonald
Carol-Anne Kelly
Yvonne Bannerman
Donna Williams
Dianne Cleveland
Bonnie Hudson
Lynne Travers
Lynn Boothroyd

I would like to thank all the ringers for their dedication to the choir during the year. Also, I would like to thank Ann Purcell, who substituted for us when one of our ringers became ill. Ann's willingness to step in on very short notice allowed us to ring our Christmas pieces as planned.

It was a challenging year for the choir with some COVID restrictions still in place and choir members being unable to ring at times for a number of reasons. However, we enjoy ringing and hope that the congregation enjoys hearing us play as much as we enjoy playing for them.

Respectfully submitted.
Joyce Wylie, Director
Carillon Choir

Report from the Worship Committee

The Worship Committee became active in October 2009 with terms of reference passed by the Session of St. James in November to read as follows: The membership of the committee will be members of the Order of Ministry; members of the church as appropriate individuals interested in the baptismal and other life of the community; the Organist and Choir Director; coordinators of other music programs; representatives from the women of the United Church and Christian Education Committee. The responsibility of this committee is to join with member(s) of the Order of Ministry in the general supervision of the worship life of the congregation.

The Committee's duties include the following:

- To develop ways for the whole congregation in becoming increasingly aware of the purpose and meaning of worship;
- To identify worship needs of all age levels and groups of our church;
- To care for music and ushering;
- To provide pulpit supply, as necessary, in consultation with the minister;
- To plan and coordinate the musical program of the church services;
- To arrange supply musicians;
- To maintain a calendar of events based on the Christian seasons;
- To guide and assist groups leading worship;
- To prepare sanctuary for special occasions;
- To coordinate selection of scripture readers; guidance over bulletin covers, responsible to purchase and care for bibles, hymnals, service books and other worship and study aids.

Highlights from 2022

All 2022 services streamed live on Facebook. COVID lockdown continues into 2022.

January 9/22 – Special Music Video: Kurtis George-Wegner
Trumpet Concerto (Andante) (F.J. Haydn)

February 6/22 - Special Music: Leander Mendoza, "I Choose Jesus" (Robert Sterling)

February 20/22 – In person services once again

February 27/22 – Transfiguration/Scouting Sunday. Scouting Video: David Hodd

March 6/22 – First Sunday in Lent.

March 13/22 – Ian Travers did a presentation on the importance of P.I.E. day (Public, Intentional and Explicit)

March 20/22 - Special Music Video: Leander Mendoza

"The Lord's Prayer" (A. H. Malotte)

April 3/22 - Special Music: Duncan Webster (violin) "La Folia" (A. Corelli)

April 10/22 - Palm Sunday - Carillon Choir

April 15/22 - Good Friday Service

April 17/22 - Easter Sunday - Communion Service (items brought into the sanctuary must be removed afterwards).

Special Music: Jennifer Cleveland, soloist, "He is Risen" (C. Earls)

May 8/22 - Mother's Day/ Christian Family Sunday

June 12/22 – Carillon Choir

July 3/22 - FIRST Sunday St. James closed, worshipping with Grace United

August 7/22 - FIRST Sunday St. James open, we welcome Grace United

September 11/22 - FIRST Sunday St. James and Grace worshipping in their own respective churches.

September 25/22 – Orange Shirt Day.

Last Service with Rev. Fred Snyder here at St. James. Reception afterwards. We wish Fred & Vale the very best and hope you enjoy your retirement.

October 1/22 - Rev. J. Ivan Gregan was appointed by Region 15 to be our Supervising Minister until St. James chooses their Intentional Interim Minister.

October 2/22 – Worldwide Communion Sunday. Rev. Dr. Ross Bartlett, guest Minister

October 9/22 - Thanksgiving Sunday. Rev. Judith Perry, guest Minister

October 16/22 - Rev. Dr. Susan MacAlpine-Gillis, guest Minister; Carillon Choir

October 23/22 - Rev. Dr. Susan MacAlpine-Gillis, guest Minister; Coffee fellowship returns after the service.

October 30/22 – All Saints. Rev. Dr. Susan MacAlpine-Gillis, guest Minister.

November 6/22 - Remembrance Sunday. Special poppy display. Rev. Judith Perry, guest Minister

November 13/22 - Rev. Judith Perry, guest Minister

November 20/22 – 195th Anniversary of the Church of St. James. Rev. Judith Perry, guest Minister

November 27/22 - First Sunday in Advent. Rev. Wendy Kean, guest Minister.

December 4/22 - Second Sunday in Advent - White Gift Service. Rev. Dr. Susan MacAlpine-Gillis, guest Minister

December 11/22 - Third Sunday in Advent – Rev. Dr. Susan MacAlpine-Gillis, guest Minister

December 11/22 – 3:00 pm Christmas Carol Service featuring the Carillon Handbell Choir, with music director Dean Bradshaw, Senior Choir and special guests Kool Yule.

December 18/22 - Fourth Sunday in Advent – Rev. Dr. Susan MacAlpine-Gillis, guest Minister, with Celebration of Baptism.

December 24/22 - 7:30 pm Communion Service - Rev. Dr. Susan MacAlpine-Gillis, guest Minister.

Special music: Jennifer Cleveland, soloist, “Gesu Bambino” (P. Yon)

December 25/22 – Facebook Service. Rev. Wendy Kean, guest Minister

Thank you will never be enough from all of us here at St. James to Murray and Joyce Wylie for all of their hard work and dedication since we began this new journey of live streaming and posting online our weekly Service to Facebook. Joyce and Murray make everything they do look easy; but it takes a great deal of time, talent, energy and many of their own resources to achieve this weekly (tablet, cell phone, laptop, tripods - equipment used with the church's projection screen). Posting to Facebook would not be a reality without the talents of Murray and Joyce. Jackie Clark & Cathy McLeod have also received training for the FB live-streaming. Thank you Joyce for co-chairing with me from early spring until September. I greatly appreciate your assistance during those difficult months for myself and my family. Thank you to Jackie and Joyce for chairing worship meetings.

Also, a special thank you goes out to the Re-opening Committee members consisting of Rev. Fred Snyder (Jan-Sept), Jackie Clark, Joan Clark and Murray Wylie. You made sure the congregation of St. James stayed safe throughout these difficult times. Wearing masks and sanitizing hands inside our buildings, in assigned seating when required. We continue to follow all guidelines and protocols. This committee kept everyone apprised of the guidelines on a regular basis. They did so with grace, patience and full disclosure on ‘how we were doing’ and ‘what we were living through.’

We continue to work together to enhance worship here at St. James. Committee members are dedicated and hardworking even during these difficult and trying times with COVID-19. This pandemic continued in 2022 and this Committee came together, working as a team. I wish to thank everyone for their time and assistance throughout 2022. Your faith in Christ shines through, especially during extremely difficult times.

Members of this Committee:

Rev. Fred Snyder	Minister (January to end of September)
Shauna MacDonald	Chair
Dean Bradshaw	Organist and Choir Director
Ralph Settle	Chair of Session

Brian McLeod	Clerk of Session
Cathy McLeod	Secretary, Official Board
Joyce Wylie	Carillon Choir, Communion
Jackie Clark	Chair of Stewards
Joan Clark	Session, special music
Wayne Cochrane	Chair of Trustees

Respectfully submitted,
Shauna MacDonald
Chair

Report from the Ministry & Personnel Committee

Reporting to the Official Board, the Ministry and Personnel Committee provides support and supervision to the Staff positions in the church. The Ministry & Personnel are also responsible for assessing the performance of staff members.

Our Minister assists us as a pastoral charge to accomplish our Mission and we as a pastoral charge assist our Minister in fulfilling his calling. As both are called by Christ, we must remember how similar both callings are as they overlap almost completely so that what the Minister wants to do, the Pastoral Charge wants done and vice versa. This reminds us how symbiotic a relationship we have with each other as children of God. This portion of the pastorate with Rev. Fred Snyder ceased as of September 30, 2022.

COVID-19 was still prevalent throughout 2022, this being our way of life, for the foreseeable future. Another year of wearing masks, self distancing and sanitizing hands.

Our Staff continually adapted according to the protocols set forth by Region 15 and the Nova Scotia Health Authority. The work of the church continued throughout 2022.

Cathy McLeod, our Church Secretary - Cathy went above and beyond throughout 2022. Cathy worked from home as well as the church office to perform the necessary tasks on a regular basis. Cathy made herself available whenever anyone wanted to drop off monetary and/or food donations. Throughout 2022, Cathy continued contacting members of the congregation to check up on how they were faring. Bulletins were created weekly, placed in the pews for in person services, posted on St. James website as well as our Facebook page. Cathy set up Zoom meetings for each committee and group within our church. Cathy put together the Annual Reports for the AGM. For a second year, Region 15 allowed churches an extra 6 months to hold their Annual

Meetings. Words cannot express the amount of work Cathy performed daily, weekly and monthly throughout 2022. Thank you Cathy, from your entire church family.

Doris Jennings, our Custodian - Doris is one of the unsung heroes of St. James. People rarely see Doris but she keeps everyone safe. Throughout 2022, Doris kept sanitizing and cleaning the building on a regular basis. Looking after the building, without people present, still requires care, even on a smaller scale as there are many individuals who require entrance to the church to perform their duties. Doris always made sure the wall sanitizers were refilled, pump sanitizers were placed throughout the building along with antiseptic wipes and masks for everyone to use. Thank you will never be enough Doris, for caring about the safety of our church family and for all those who enter our building.

Julie Myers, our bookkeeper - Julie has been with us now for over a year and she is extremely qualified to help us with our monthly financials; as St. James continues looking for a treasurer. Julie is very personable and easy to work with and is always willing to help out whenever needed. We are very pleased with Julie and she is a great asset assisting the Committee of Stewards. Thank you, Julie for all of your hard work throughout 2022. We are very grateful for your dedication to our church family.

Dean Bradshaw, our organist and music director - Dean is truly an inspiration to us all. His musical talents are awe inspiring and uplifting. Dean's musical reflections permeate our minds, bodies and souls allowing each one of us to feel God's Holy Spirit flow over and around us. Dean experiences each note he plays and it transcends through to us. We are very blessed to have Dean here at St. James. He is admired and greatly appreciated by the members of our choir and congregation for his thoughtful and creative ministry of music. Dean continues to impress us all with his tremendous talents on both the organ and piano. We learned recently that every Sunday, Dean listens to the Reflection, allowing it to wash over and through him before he would sit down at the piano to play his musical selection(s). That is awe inspiring in itself. To have the ability to perform as Dean does each week, is phenomenal to say the least; we are so fortunate here at St. James to have someone as gifted as Dean, as our organist and music director. Thank you for sharing your tremendous gifts with us each week, Dean.

Rev. Fred Snyder, our Minister - January 1, 2022 to September 30, 2022. Rev. Fred possesses a very special ability of preaching without having a note in front of him. Fred incorporates events of the day along with the Old and New Testaments giving a fresh approach to the teachings of Jesus. Fred works very well with Staff at St. James. On May 29, 2022, Rev. Fred Snyder asked the Official Board of St. James Pastoral Charge to approve a change in Pastoral Relations effective September 30, 2022. This was announced to the congregation the following Sunday followed by a letter sent out via email and snail mail. The Ministry and Personnel Committee conducted an exit

St. James United Church · Dartmouth, Nova Scotia · Annual Report 2022

interview with Fred prior to his final service at St. James. Fred's last Sunday was September 25, 2022. We congratulate Rev. Fred on his well deserved retirement after 42 years of active ministry and we wish him well in all future endeavours. Thank you, Fred, for the last 9 nine years together.

Rev. Fred (Jan.1 to Sept. 30), along with Dean on piano and organ, Murray on audio and Joyce on video - were LIVE on Facebook each week.

We are richly blessed here at St. James with our Staff; Rev. Fred Snyder (January 1 to September 30, 2022), Dean Bradshaw, Cathy McLeod, Doris Jennings and Julie Myers. The Ministry and Personnel Committee met early in the year with Staff in 2022 and kept in contact throughout the year.

The Ministry & Personnel Committee were mandated by the Official Board of St. James at the conclusion of Rev. Fred Snyder's pastorate with St. James Pastoral Charge on September 30, 2022, to secure Ministry Personnel for the Sundays beginning October 2, 2022 thru to and including December 25, 2022. M&P secured Ministers for each Sunday until year end. Rev. J. Ivan Gegan, was appointed by Regional Council 15, as the Supervising Minister to the congregation of St. James during the transition period beginning October 1, 2022, and going forward until St. James selects an Intentional Interim Minister.

Throughout 2022, we experienced a myriad of feelings and emotions as we manoeuvred through difficult times. The Ministry & Personnel Committee are very appreciative of our Staff for stepping up and for their willingness to continue onwards even through the trying times but here at St. James, we are:

Christ Centered, People Friendly and Life Giving.

Respectfully submitted,
Shauna MacDonald
Chair - Ministry & Personnel

Report from the Committee of Stewards

I would be remiss in a very important matter if I did not open this report with gratitude to Murray Wylie. Due to a variety of circumstances, I had to take a hiatus from my duties as Chair for a few months in 2022, and Murray stepped in and took on those tasks in addition to the many other things that he does for this church. Words are not enough, but I thank him from the bottom of my heart.

The COVID-19 Reopening Committee continued to operate, but by and large the need for this committee became less and less as the year progressed.

Maintenance on our buildings continues as always. Our boiler system remains an ongoing source of concern, as does the state of our hall. A subcommittee of members of stewards reporting to Official Board have started to explore other uses for our buildings, and will continue to report to Official Board and the congregation as we work towards a more sustainable future.

We have a few new renters using our space, including another music group in our sanctuary. Many of you will have noticed the Accent Music sign outside the hall, and they have become a consistent and much-valued renter. They even put a mat downstairs for their students to put wet boots so they do not track mud and water all over the space! It is wonderful to be able to provide space for smaller groups like these in an environment where costs are becoming prohibitive for some of these groups.

We were able to have a few fundraisers in 2022 and look forward to being able to do so as well in 2023. These events not only raise funds for the church, which is always of benefit, but are a terrific opportunity to work together, have some fun and some social time with each other outside of worship services. The new Christmas event was a joyful experience and I know a number of the local community were pleased to have something to attend at the church in the Christmas season once again.

I am pleased to report that we finished 2022 in the black in terms of our finances, which has not happened in a few years. This was in large part due to the retirement of Rev. Fred Snyder in September, which means we had fewer expenses, but we did also have some upswing in hall rental revenue that was unexpected. The two combined allowed us to finish the year without having to resort to having Trustees top up our balance sheet, which means that we started 2023 in a good position in terms of cash flow. That does not mean we cannot continue to be aware going forward of the precarious situation in our church finances, but it is nice after going through COVID and the myriad of other things that we have dealt with as a church in the last few years to present a bit of positive news.

As the last thing I always say in reports, I wish to thank all members of Stewards who care so much about our church and give of their time. Wayne Cochrane has decided his time as a Steward is complete, and I would like to thank him on behalf of the congregation for his many years of service on this committee, including in the chair for a number of years. He has been a tremendous source of support and wisdom, and we will miss his calm voice on our committee, but I know he will continue to be a positive part of the church.

The work of Stewards is important to the life of the church, and we are at risk of burning out people who are wearing multiple hats. We ESPECIALLY need a treasurer. We have a very good and accommodating bookkeeper, but the treasurer role is extremely important to the life of a church, and I would ask everyone to prayerfully consider joining our committee.

Respectfully submitted,

Jackie Clark,
Chair, Committee of Stewards

Report from the Trustees

2022 Annual Report Trustees of St. James Church, Dartmouth, NS for the Year Ending 31 December 2022

The Trustees of St. James

For 2022, the Trustees of St. James Church comprised the following:

- Wayne Cochrane (Chair and acting Secretary)
- Ian Flemming (died 12 December 2021)
- Rick Joedicke, CPA, CA (Treasurer of Trustees)
- Michael Murphy, C.I.M., F.C.S.I.
- Perry Smith, C.I.M., F.C.S.I., P.F.P.
- Rev. Fred Snyder (*ex officio*)

Trustees' Investments

Investment Policy

The Trustees have continued to apply the investment policy adopted in 2005 (and reviewed regularly since), disposing of some assets and acquiring new ones, and continuing to try to ensure St. James has a prudent and productive portfolio. The Trustees have a long-held policy of being fully invested in equities. This comprises, in the main, common shares in various "blue chip" corporations, as well as some ETFs (exchange traded funds). The latter invest in large numbers of different kinds of stocks, but in a much less expensive way than mutual funds.

In recent years, the Trustees have included some (currently about 15%) non-Canadian stocks, primarily of American companies, in the form of ETFs. The Trustees decided to do this because the Canadian stock market has for some years significantly underperformed the stock market in the United States and elsewhere.

Further, the Canadian stock market has a relatively limited range of types of companies. By investing outside Canada, Trustees' holdings are able to become more diversified not just geographically but also in terms of the types of investments.

The Trustees accordingly concluded that diversifying some of the Trustees' investments to outside Canada was, over time, more likely than not to increase returns for the Church.

Assets Managed by the Trustees on behalf of the Congregation

Stock and ETFs

As the Trustees noted in previous reporting to the Congregation, the sale of the manse in late 2017 meant that the Trustees received a large amount of cash from the proceeds of the sale to invest in 2018. Specifically, the Trustees had about \$314,000 in new cash on hand to invest that year and in ensuing years.

This to a considerable degree restored the Trustees' assets which have been significantly depleted in recent years through expenditure on capital projects, as well as through meeting deficits in the Stewards' operating budgets.

Following the Trustees' established investment policy, all new funds invested by the Trustees are in stock and ETFs, both domestic and foreign (details attached, in a page prepared by the Trustees' Treasurer, Rick Joedicke, CA, CPA, on the final page of this Report).

Cash

It will be noted that Trustees this year are also holding a considerable amount of money (\$109,620) in cash. This is unusual, given the Trustees' long-established policy of being fully invested. It reflects the fact that the Church sought and obtained an accessibility grant of approximately that amount in cash from the Government of Canada. The grant was made for planned improvements to the church hall (a wheelchair ramp, door, related equipment, etc.), which are currently in abeyance. Trustees have been asked by the Church to hold the money from the grant. If the grant is not ultimately used for a purpose acceptable to the Government, the Church must repay the grant. This would be done using the cash held by Trustees.

Transfer of Funds from Committee of Trustees to Committee of Stewards

In 2022, at the direction of the Official Board of the Church, the Trustees transferred \$46,142 to the Committee of Stewards to offset their operating losses.

Trustees' Investments on behalf of St. James: Summary

Market value of investments as at December 1, 2021		\$711,234
Net Investment Additions		\$22,586
Proceeds on Dispositions	-\$42,765	
Plus Loss on disposition	-\$2,013	-\$44,778
Reduction on Unrealized Gains		-\$72,605
Return of Capital by ETFs		\$4,278
Market Value of Investments as at December 31, 2022		<u>\$620,715</u>

The Financial Future of St. James

For the past several years, the Trustees (with the help of Anne Laybolt, the former Treasurer of the Church, whose advice has so often been of great assistance to us) raised in detail in successive annual Reports their concerns with respect to actions we see as needed to help ensure financial viability of St. James.

While Trustees continue to have those same concerns, we will not repeat them in this, the 2022 Report, and we do not intend to repeat them in ensuing years. Anyone who may be interested in reviewing those concerns may do so by referring to the Trustees' Reports for the years previous to this one.

Gifts to St. James

Gifts by Will and Gifts from Living Donors

Gifts from supporters of St James are vital to its work, and a source of inspiration for those carrying out the Church's activities - including those working on various committees, and the Minister as well. You can be sure that great care will be taken to invest and use all gifts (of cash, stock, or any other property), be they large or small, as wisely as we can, to get the greatest benefit for the Church.

You should also be aware that *there may be significant tax advantages to you in making gifts of stock directly to the Church, rather than selling the stock and giving the net proceeds to the Church.*

In comparison to, for example, selling stock and then making a gift to the Church of the after-tax proceeds, simply giving the stock to the Church can yield a much larger tax deduction for you or your estate, and a much larger net gift (after taxes) for the Church.

These gifts can be made by Will, but can also be made when you are living, with similar tax advantages.

If you would like to talk with us about such gifts to St. James, please get in touch with either:

- Rick Joedicke (902-466-7908; rick_joedicke@hotmail.com), or
- Wayne Cochrane (902-229-4057; waynedcochrane@gmail.com)

Any such conversation will be treated with absolute confidentiality by Wayne and Rick.

Conclusion of 2022 Trustees' Report

This Report is concurred in, and respectfully submitted, by the Trustees of St. James. They are:

Wayne Cochrane Chair of the Trustees, and Acting Secretary
 Rick Joedicke, CPA, CA Treasurer of the Trustees
 Michael Murphy, C.I.M., F.C.S.I. Trustee
 Perry Smith, C.I.M., F.C.S.I., P.F.P. Trustee

**CHURCH OF ST JAMES
COMMITTEE OF TRUSTEES
VALUE AND NUMBER OF SHARES: DECEMBER 31, 2022**

		shares
ROYAL -CURRENT A/C	\$71,814.17	
RBC - INVESTMENT A/C CASH	\$37,806.08	
BANK OF MONTREAL	\$24,386.42	207
BCE INC.	\$6,750.93	170
BANK OF NOVA SCOTIA	\$41,310.30	572
BROOKFIELD ASSET MANAGEMENT	\$0.00	0
BROOKFIELD CORP VTG	\$10,222.63	178
BROOKFIELD ASSET MGMT CL A		44
CDN NATIONAL RAILWAY	\$47,598.85	409
FORTIS INC.	\$34,577.69	812
ISHARES GLOBAL HEALTH	\$0.00	0
KEYERA CORP.	\$31,512.51	963
PEMBINA PIPELINE CORP	\$31,854.17	803
ROYAL BANK OF CANADA	\$42,024.41	449
SMARTCENTRES REAL ESTATE INVEST TRUST	\$31,073.01	1140
SUN LIFE FINANCIAL INC	\$82,401.84	1295
TELUS CORP	\$5,274.23	290
TORONTO-DOMINION BANK	\$42,796.09	670
TC ENERGY CORP.	\$40,977.82	778
VANGUARD S&P 500 INDEX ETF - HEDGED	\$45,919.33	909
VANGUARD S&P 500 INDEX ETF	\$21,440.67	301
MARKET VALUE ADJUSTMENT-NET	\$80,594.21	
COMMON SHARES SUBTOTAL	\$620,715.11	

St. James United Covenant of Grace

Gratitude with Humility

We are grateful for the blessings of church and community with which God has graced us. With contrite hearts, we acknowledge that we have fallen short of the desires of our Lord for our church. We are thankful for God's grace and love as we acknowledge our shortcomings and seek to follow his direction for our church's renewal in love for God.

Relationships that Are God-Honouring

In every way, by thought, word, and deed, we seek to build God-honouring relationships with each other. We will build each other up and not tear down. We will respect everyone's participation and contribution as a joyful response in expressing love for God.

Always Gentle, Loving, and Open Communication

Our approach to dealing with difficult issues will be gentle and loving. Whenever any of us has a disagreement with or criticism of another, we will communicate directly with that person; we will speak for ourselves only; and we will do so in the Christ-honouring and compassionate spirit of this covenant. We accept disagreement and conflict as normal and natural.

Considerate and Respectful, Graceful, and with Empathy

We will consistently strive to be respectful of one another's point of view, graceful in our manner of communication, and always acting with empathy and understanding of another's ideas or position. We will listen, with an open mind, to the opinions, ideas, and concerns of others and respond with thoughtfulness and sensitivity. We will focus on issues and not personalities.

Everyone Seeking Unity through Sacrifice

We recognize that we church he desires for us to be.

Each person in the congregation is authorized to remind each other of our commitment to abide by this covenant whenever we find ourselves in an interaction that does not represent the relational grace to which we have agreed.

(Adopted by the official board of St. James United Church, Dartmouth, on Sunday, June 4, 2017.)

APPENDIX A

**CHURCH OF ST JAMES
Operating Budget**

	Budget 2023	Budget 2024
Revenue		
Offerings	142,830	142,830
Other	29,700	34,700
	<hr/>	<hr/>
Total revenue	<u>172,530</u>	<u>177,530</u>
Expenses		
Salaries and Benefits	132,653	158,354
Administration	15,350	12,150
Property: Church/Hall	50,300	50,300
Organizations	1,810	1,810
External	12,015	12,015
	<hr/>	<hr/>
Total expenses	<u>212,128</u>	<u>234,629</u>
Operating Revenue/(Expense)	(39,598)	(57,099)
Prior Year (Deficit) Surplus		
Loan repayment	<hr/> -	<hr/> -
Net Revenue (Expense)	<u>(39,598)</u>	<u>(57,099)</u>
	<hr/> Budget 2023	<hr/> Budget 2024
Total revenue for budget purposes	172,530	177,530
Total expenses for budget purposes	<u>212,128</u>	<u>234,629</u>
Net Revenue (Expense)	<u>(39,598)</u>	<u>(57,099)</u>
EXPENSES		
	<hr/> Budget 2023	<hr/> Budget 2024
Salaries and Benefits		
Salaries	106,354	131,834

Employee benefits	20,000	20,000
Minister's travel	1,000	1,000
Minister's telephone	1,200	1,200
Minister's study allowance	2,500	2,500
Minister's moving	-	-
Treasurer	1,599	1,820
	<u>132,653</u>	<u>158,354</u>
Administration		
Office	3,000	3,000
Telephone (Church & Hall)	2,000	2,000
Prof'l Svcs-accounting	2,500	2,500
Pulpit supplies	1,650	1,650
Interest and s/c	1,300	1,300
Transition Team Workshop	2,000	
Incidentals	150	150
Computer & office equip	1,200	
Worship		
Transition Team	1,550	1,550
	<u>15,350</u>	<u>12,150</u>
Property: church/hall		
Repairs & Maintenance	15,000	15,000
Insurance	12,000	12,000
Heating	13,000	13,000
Light & power	8,000	8,000
Water	2,000	2,000
Taxes	300	300
Repairs (break-in)	-	-
Repairs (accessiblity)	-	-
	<u>50,300</u>	<u>50,300</u>
Organizations		
Music/Choir	-	-
Organ	610	610
Christian education	1,000	1,000
Library & Upper Room	200	200
	<u>1,810</u>	<u>1,810</u>
External		
Mission & Service	5,000	5,000
Region	6,765	6,765
Camp Kidston	250	250
Other	-	-
	<u>12,015</u>	<u>12,015</u>
Total operating expense	212,128	234,629
Total Expenses	<u><u>212,128</u></u>	<u><u>234,629</u></u>

REVENUE

	Budget 2023	Budget 2024
Offerings		
Envelopes & PAR	120,000	120,000
Loose	200	200
Initial offering	130	130
United Way (our members)	-	-
Easter envelope	2,500	2,500
Thanksgiving envelope	2,000	2,000
Christmas envelope	14,000	14,000
Mission & Service	4,000	4,000
Anniversary (to M&S)	-	-
Total Mission & Service	<u>4,000</u>	<u>4,000</u>
Total offerings	<u>142,830</u>	<u>142,830</u>
Other		
UCW, for M&S	-	-
UCW, other	-	-
Hymn Sing	-	-
Flea Markets	4,500	4,500
Special Fundraising	-	-
Christmas Tea & Sale	2,500	2,500
Talent Balloon Project	500	500
Soup Lunches	1,000	1,000
Investment Income	200	200
Special Income (Trustees)	-	-
Rental, Hall	20,000	25,000
Other income	1,000	1,000
Insurance Proceeds (from break- in)	-	-
Accessibility Grant	-	-
Total other income	<u>29,700</u>	<u>34,700</u>
Total Revenue	<u><u>172,530</u></u>	<u><u>177,530</u></u>

CHURCH OF ST. JAMES

Income Statement
December 31 2022

	<u>Actual December 31 2022</u>	<u>Budget 2022</u>	<u>Actual 2021</u>	<u>Variance from budget</u>
Revenue				
Offerings	107,983	137,830	84,166	(29,847)
Other	72,740	25,020	66,019	47,720
Total revenue	<u>180,723</u>	<u>162,850</u>	<u>150,185</u>	<u>17,873</u>
Expenses				
Salaries and Benefits	109,803	133,962	97,888	24,159
Administration	11,318	8,950	6,717	(2,368)
Property: Church/Hall	39,945	50,300	57,325	10,355
Organizations	1,110	1,010	254	(100)
External	10,707	12,015	10,124	1,308
Total expenses	<u>172,884</u>	<u>206,237</u>	<u>172,307</u>	<u>33,353</u>
Operating Revenue/(Expense)	7,840	(43,387)	(22,122)	(51,227)
Prior Year (Deficit) Surplus		(46,142)		
Loan repayment	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Revenue (Expense)	<u>7,840</u>	<u>(89,529)</u>	<u>(22,122)</u>	<u>(51,227)</u>

**Income Statement
December 31 2022**

	Actual December 31 2022	Budget 2022	Actual 2021	Variance from budget
Total revenue for budget purposes	180,723	162,850	150,185	17,873
Total expenses for budget purposes	<u>172,884</u>	<u>206,237</u>	<u>172,307</u>	<u>33,353</u>
Net Revenue (Expense)	<u><u>7,840</u></u>	<u><u>(43,387)</u></u>	<u><u>(22,122)</u></u>	<u><u>51,227</u></u>

CHURCH OF ST. JAMES

EXPENSES

Year to date **December 31 2022**

	Actual December 31 2022	Budget 2022	Actual 2021	Variance from budget
Salaries and Benefits				
Salaries	90,875	111,142	80,385	
Employee benefits	16,988	20,000	16,531	
Minister's travel	-	-	-	
Minister's telephone	800	1,000	972	
Minister's study allowance	-	-	-	
Minister's moving	-	-	-	
Treasurer	1,140	1,820	-	
	<u>109,803</u>	<u>133,962</u>	<u>97,888</u>	<u>24,159</u>
Administration				
Office	1,999	3,000	1,522	
Telephone (Church & Hall)	1,843	2,000	1,499	
Prof'l Svcs-accounting	2,688	2,500	2,688	
Pulpit supplies	3,456	-	-	
Interest and s/c	1,265	1,300	908	
Travel: conf'c deleg	-	-	-	
Incidentals	67	150	100	
Computer & office equip	-	-	-	
	<u>11,318</u>	<u>8,950</u>	<u>6,717</u>	<u>(2,368)</u>
Property: church/hall				
Repairs & Maintenance	7,406	15,000	13,122	
Insurance	13,241	12,000	8,219	
Heating	13,060	13,000	7,262	
Light & power	4,422	8,000	2,818	
Water	1,640	2,000	1,427	
Taxes	176	300	279	
Repairs (break-in)	-	-	-	
Repairs (accessibility)	-	-	24,198	
	<u>39,945</u>	<u>50,300</u>	<u>57,325</u>	<u>10,355</u>
Organizations				
Music/Choir	75	-	-	
Organ	922	610	-	
Christian education	100	200	134	
Library & Upper Room	13	200	120	
	<u>1,110</u>	<u>1,010</u>	<u>254</u>	<u>(100)</u>
External				
Mission & Service	3,942	5,000	4,375	
Region	6,765	6,765	5,749	
Camp Kidston	-	250	-	
Other	-	-	-	
	<u>10,707</u>	<u>12,015</u>	<u>10,124</u>	<u>1,308</u>
Total operating expense	172,884	206,237	172,307	33,353
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenses	<u>172,884</u>	<u>206,237</u>	<u>172,307</u>	<u>33,353</u>

CHURCH OF ST. JAMES

REVENUE	<u>Year to date</u>	<u>December 31 2022</u>		
	Actual	Budget	Actual	Variance
	<u>December 31 2022</u>	<u>2022</u>	<u>2021</u>	<u>from budget</u>
Offerings				
Envelopes & PAR	86,131	115,000	80,507	
Loose	1,048	200	95	
Initial offering	15	130	48	
United Way (our members)	48	-	144	
Easter envelope	2,802	2,500	2,117	
Thanksgiving envelope	572	2,000	-	
Christmas envelope	11,897	14,000	130	
Mission & Service	3,604	4,000	1,125	
Anniversary (to M&S)	1,867	-	-	
Total Mission & Service	<u>5,471</u>	<u>4,000</u>	<u>1,125</u>	<u>1,471</u>
Total offerings	<u>107,983</u>	<u>137,830</u>	<u>84,166</u>	<u>29,847</u>
Other				
UCW, for M&S	-	1,000	1,000	
UCW, other	170	-	-	
Hymn Sing	-	-	-	
Flea Markets	2,403	2,500	130	
Special Fundraising	-	-	-	
Christmas Tea & Sale	-	2,000	-	
Talent Balloon Project	295	500	-	
Soup Lunches	-	1,000	-	
Investment Income	-	-	-	
Special Income (Trustees)	46,142	200	30,829	
Rental, Hall	17,931	16,820	7,233	
Other income	5,799	1,000	50	
Insurance Proceeds (from break-in)	-	-	26,777	
Accessibility Grant	-	-	-	
Total other income	<u>72,740</u>	<u>25,020</u>	<u>66,019</u>	<u>(47,720)</u>
Total Revenue	<u>180,723</u>	<u>162,850</u>	<u>150,185</u>	<u>(17,873)</u>

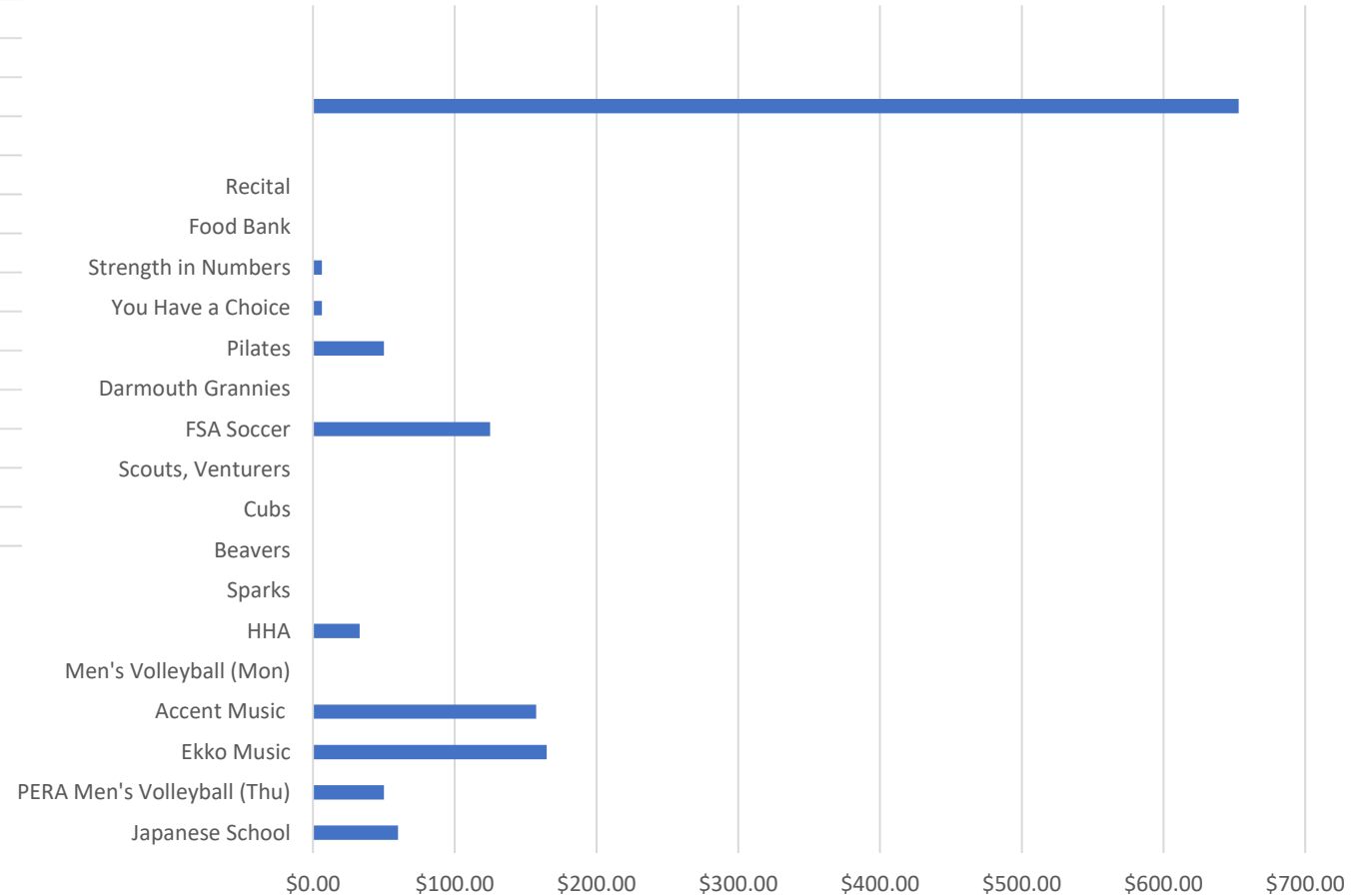
Users/where/weekly rent

Japanese School	Rm 10, 11, 12, 14	\$60.00
Ekko Music	Lower Hall (Thu), Sanctuary (Wed) (\$25/hr)	\$165.00
Accent Music Studio	Rm 456, 9	\$175.74
PERA Men's Volleyball (Thu)	Gym Thu	\$50.00
Men's Volleyball (Mon)	Gym Mon	
Men's Basketball (Sun)	Gym Sunday (2hr session)	\$50.00
Pilates	Wed, Sat (1hr ea)	\$50.00
Sparks	Gym Mon	
Beavers	Gym Thu	
Cubs	Gym Tue	
Scouts, Venturers	Lower Hall/Gym (Tue)	
You Have a Choice	Gym (\$25/mo)	\$6.25
Strength in Numbers	Lower Hall (\$25/mo)	\$6.25
Food Bank	Lower Hall (Mon, 2nd Tue)	
Dartmouth Grannies	Parlout, Kitchen	
HHA	storage Rm7	\$33.00
Recitals	Lower Hall/Gym (Tue)	
	Weekly Total	\$596.24

Fraction of Use

Schools	1/5
Sports	1/4
Youth	1/4
Outreach	1/4
Misc	
Other	

User Activities



CHURCH OF ST. JAMES
Financial Information
Year Ended December 31, 2022

Index to Financial Information

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FINANCIAL INFORMATION	
Statement of Operations and Changes in Net Assets	2
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Receipts Schedule (<i>Schedule 1</i>)	6
Expenditures Schedule - Operating fund (<i>Schedule 2</i>)	7

COMPILATION ENGAGEMENT REPORT

To the Members of Church of St. James

On the basis of information provided by management, we have compiled the statement of financial position of Church of St. James as at December 31, 2022, and the statement of operations and changes in net assets for the year then ended, and Note 1, which describes the basis of accounting applied in the preparation of the compiled financial information ("financial information").

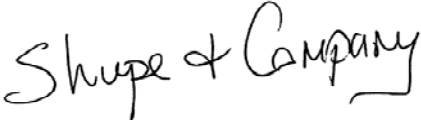
Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

We performed this engagement in accordance with Canadian Standard on Related Services (CSRS) 4200, *Compilation Engagements*, which requires us to comply with relevant ethical requirements. Our responsibility is to assist management in the preparation of the financial information.

We did not perform an audit engagement or a review engagement, nor were we required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an audit opinion or a review conclusion, or provide any form of assurance on the financial information.

Readers are cautioned that the financial information may not be appropriate for their purposes.

Dartmouth, Nova Scotia
May 9, 2023



SHUPE & COMPANY
Chartered Professional Accountants

CHURCH OF ST. JAMES

Statement of Operations and Changes in Net Assets

Year Ended December 31, 2022

	Operating Fund	Special purpose contributions	Reserve for Legacies and Bequests	Members' equity in capital assets	2022	2021
Receipts <i>(Schedule 1)</i>	\$ 134,344	\$ 22,070	\$ (37,273)	\$ -	\$ 119,141	\$ 558,439
Expenditures						
Administration	7,862	-	-	-	7,862	8,275
External Organizations	10,707	6,609	-	-	17,316	18,919
Property: Church and hall	1,110	-	-	-	1,110	862
Repairs - Break in and Accessibility project	39,945	-	-	-	39,945	53,100
Salaries and benefits	-	-	-	-	-	37,098
	113,259	-	-	-	113,259	131,836
	172,883	6,609	-	-	179,492	250,090
Net excess (deficiency) of receipts over expenditures	(38,539)	15,461	(37,273)	-	(60,351)	308,349
Net assets (deficiency) - beginning of year	(46,396)	199,063	597,300	1,062,863	1,812,830	1,504,481
Interfund transfers	(84,935)	214,524	560,027	1,062,863	1,752,479	1,812,830
	46,414	-	(46,414)	-	-	-
Net assets (deficiency) - end of year	\$ (38,521)	\$ 214,524	\$ 513,613	\$ 1,062,863	\$ 1,752,479	\$ 1,812,830

See notes to financial information

CHURCH OF ST. JAMES
Statement of Financial Position
December 31, 2022

	Operating Fund	Special purpose contributions	Reserve for Legacies and Bequests	Members' equity in capital assets	2022	2021
ASSETS						
Current						
Cash	\$ 86,053	\$ -	\$ 109,620	\$ -	\$ 195,673	\$ 164,513
Accounts receivable	2,393	-	-	-	2,393	5,157
	88,446	-	109,620	-	198,066	169,670
Capital assets (<i>Net of accumulated amortization</i>) (Note 2)	-	-	-	938,577	938,577	938,577
Long term Investments	-	-	620,715	-	620,715	711,234
Interfund balances (Note 4)	-	214,524	-	124,286	338,810	323,349
	\$ 88,446	\$ 214,524	\$ 730,335	\$ 1,062,863	\$ 2,096,168	\$ 2,142,830
LIABILITIES						
Current						
Accounts payable	\$ 4,879	\$ -	\$ -	\$ -	\$ 4,879	\$ 6,651
Interfund balances (Note 4)	122,088	-	216,722	-	338,810	323,349
	126,967	-	216,722	-	343,689	330,000
NET ASSETS						
Net assets (deficiency)	(38,521)	214,524	513,613	1,062,863	1,752,479	1,812,830
	\$ 88,446	\$ 214,524	\$ 730,335	\$ 1,062,863	\$ 2,096,168	\$ 2,142,830

On Behalf of the Stewards and Trustees

Stewards

Trustees

See notes to financial information

CHURCH OF ST. JAMES
Notes to Financial Information
Year Ended December 31, 2022

1. BASIS OF ACCOUNTING

The basis of accounting applied in the preparation of the statement of financial position of Church of St. James as at December 31, 2022, and the statement of operations and changes in net assets for the year then ended is the historical cost basis and reflects cash transactions with the addition of:

- accounts receivable less an allowance for doubtful accounts
- investments recorded at fair value. Income is recorded when earned.
- accounts payable and accrued liabilities
- the Church, Hall and furniture were recorded at values established by an appraisal done in 1973. Purchases of furniture and equipment and minor alterations are expensed in the year. Major renovations are capitalized to the building. No depreciation is taken in the year.

The Church of St. James follows the restricted fund method of accounting for contributions.

The Operating Fund accounts for the church's program delivery and administrative activities. This fund reports unrestricted donations and specific operating expense grants

The Legacy and bequest Fund reports restricted contributions. Investment income earned on resources of the Fund is reported in the years receipts and expenditures.

The Capital fund includes the capital assets.

2. CAPITAL ASSETS

	<u>2022</u>	<u>2021</u>
Buildings	\$ 924,100	\$ 924,100
Equipment	14,477	14,477
	<u>\$ 938,577</u>	<u>\$ 938,577</u>

3. SPECIAL PURPOSE FUNDS

	Balance, beginning of year	Receipts	Expenditures	Balance, end of year
Building	\$ 153,534	\$ 2,450	\$ -	\$ 155,984
Food bank and outreach	40,409	19,295	6,609	53,095
Organ and music	3,044	-	-	3,044
Miscellaneous	2,076	325	-	2,401
	<u>\$ 199,063</u>	<u>\$ 22,070</u>	<u>\$ 6,609</u>	<u>\$ 214,524</u>

CHURCH OF ST. JAMES
Notes to Financial Information
Year Ended December 31, 2022

4. INTERFUND BALANCES

	<u>2022</u>	<u>2021</u>
<u>Interfund balances</u>		
Operating Fund		
Due from legacy and bequests fund	\$ 4,436	\$ 4,436
Due to special purpose fund	<u>(126,524)</u>	<u>(111,063)</u>
	\$ (122,088)	\$ (106,627)
Special purpose fund		
Due from legacy and bequests fund	\$ 88,000	\$ 88,000
Due from operating fund	<u>126,524</u>	<u>111,063</u>
	\$ 214,524	\$ 199,063
Legacies and bequests fund		
Due to operating fund	\$ (4,436)	\$ (4,436)
Due to capital asset fund	<u>(124,286)</u>	<u>(124,286)</u>
Due to special purpose fund	<u>(88,000)</u>	<u>(88,000)</u>
	\$ (216,722)	\$ (216,722)
Capital asset fund		
Due from legacy and bequests fund	\$ 124,286	\$ 124,286

CHURCH OF ST. JAMES
Receipts Schedule
Year Ended December 31, 2022

(Schedule 1)

	2022	2021
Operating Fund		
Offerings		
Envelopes & PAR	\$ 86,131	\$ 107,999
Loose	1,048	115
Easter, Thanksgiving, and Christmas	15,306	18,129
Mission & Service and Anniversary	5,470	4,022
Initial Offering	15	48
	<u>107,970</u>	<u>130,313</u>
United Way (members)	48	144
United Church Women, for M&S	-	1,000
United Church Women, other	170	-
Special Projects	-	50
Balloon event	295	370
Flea Markets	2,403	2,402
Special Income	(272)	-
Rental Income	17,931	12,680
Other Income	5,799	454
Other Income - Break in	-	38,777
	<u> </u>	<u> </u>
Operating Fund total	\$ 134,344	\$ 186,190
Legacies and Bequests Fund		
Legacies and bequests	\$ 7,500	\$ 114,135
Investment income	27,706	19,500
Unrealized gains (losses)	(70,446)	113,068
Realized gains (losses)	(2,033)	8,225
	<u> </u>	<u> </u>
Legacies and Bequests Fund total	\$ (37,273)	\$ 254,928

CHURCH OF ST. JAMES**Expenditures Schedule - Operating fund***(Schedule 2)***Year Ended December 31, 2022**

	2022	2021
Salaries and benefits		
Salaries	\$ 90,875	\$ 109,716
Travel, study allowance and telephone	800	972
Employee benefits	16,988	21,148
Support services	4,596	-
Salaries and benefits total	\$ 113,259	\$ 131,836
Administration		
Office expenses	\$ 2,066	\$ 2,380
Telephone	1,843	1,959
Professional services	2,688	2,688
Interest and bank charges	1,265	1,248
Administration total	\$ 7,862	\$ 8,275
Property: Church and Hall		
Repairs and Maintenance	\$ 7,406	\$ 14,758
Insurance	13,241	11,099
Heating	13,060	9,479
Light and Power	4,422	3,603
Water	1,640	1,882
Taxes - property	176	279
Property: Church and Hall total	\$ 39,945	\$ 41,100
Organizations		
Organ	\$ 922	\$ 608
Christian Education	100	134
Library and Upper Room	13	120
Music Choir	75	-
Organizations total	\$ 1,110	\$ 862
External		
Mission and Service	\$ 3,942	\$ 5,500
Region Fund	6,765	7,665
External total	\$ 10,707	\$ 13,165

CHURCH OF ST. JAMES

181 Portland Street
Dartmouth, NS
B2Y 1J5

May 9, 2023

Confidential

Shupe & Company
202 Brownlow Avenue
Suite 605
Dartmouth Nova Scotia B3B 1T5

Attention: Stephen V Shupe, CPA, CA

Dear Sir:

Re: Client's representation Letter Dec 14, 2017

Further to the engagement letter dated May 13, 2022, we acknowledge that we are responsible for:

- a. The compiled financial information;
- b. Selecting the basis of accounting to be applied in the preparation of the compiled financial information that is appropriate for the intended use;
- c. The accuracy and completeness of the information provided to you; and
- d. Attaching the compilation engagement report when distributing or reproducing the compiled financial information.

Further, we confirm, to the best of our knowledge and belief, the following representations made by us to you during your compilation of the financial information:

Approved the accounting prepared by the firm

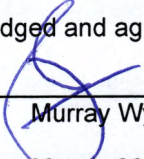
We have reviewed, approved and recorded all of the following:

- a. Adjusting journal entries you prepared or changed;
- b. Account codes you determined or changed;
- c. Transactions you classified; and
- d. Accounting records you prepared or changed.

Proceeds of Crime (Money Laundering) and Terrorist Financing Act

We hereby acknowledge that Shupe & Company have made us aware of your legal obligations under the Proceeds of Crime (Money Laundering) and Terrorist Financing Act. We hereby acknowledge that we are aware of potential conflict of interest that may arise as a result of your legal obligations under this Act and authorize Shupe & Company to release and disclose information about Church of St. James as required by statute.

Acknowledged and agreed on behalf of Church of St. James by:



Murray Wylie

May 9, 2023

Date signed



Rick Joedicke

May 9, 2023

Date signed